

# SISKIYOU ARTISTS ASSOCIATION

## JOB DESCRIPTION FOR:.....Vice President

1. Promote the mission statement of the Siskiyou Artist Association
2. Serve in place of the President when the President is unable to attend a meeting.
3. Obtain prominent artists to conduct critique and demonstration meetings:
  - a. Call prospective artists, obtain their service, and confirm dates. If demonstration artist, need to know on what. SAA fees are \$50 for both a critique and a demonstration artist unless they come from Ashland or Redding, in which case, the fee is \$75 to cover the greater travel distance.
  - b. Write letter to artist confirming dates and time and send a map to Lake Shastina Community Center.
  - c. Obtain brief biographical sketch from artist to send to newsletter editor and to the publicity chair. Along with dates and time and demo subject.
  - d. Introduce artist at meeting. Make sure to acquire check from treasurer to pay for service and give it to artist along with our thanks.
4. Promote Siskiyou Artists Association to other community forums.
5. Attend Board meetings, discuss issues and vote on matters before the board. Support majority decision once reached.
6. Assist with other SAA committees and functions as needed.