

# SISKIYOU ARTISTS ASSOCIATION

## JOB DESCRIPTION FOR:..... President

1. Prepare meeting agendas by being alert to matters before the board and lead SAA general and board meetings. Help facilitate resolution of issues that come before the board or various positions from time-to-time.
2. Promote the mission statement of the Siskiyou Artist Association
3. Represent SAA in various community forums.
4. Work with the Lake Shastina Property Owners Association to secure the LS Community Center as our meeting venue.
5. Open up the LS Community Center for meetings and/or workshops or designate an officer to do so. Make sure the facility is clean before locking up.
6. Encourage members to volunteer their time and energy to make SAA a viable service organization and to encourage members to chair various committees and positions.
7. Help meet SAA goals by serving on various committees and/or helping secure artists to provide critiques or demonstrations.
8. Bring SAA's easel and light to critique meetings.
9. Remind selected winners of critique meetings to bring their paintings to the last meeting of the year. They may be selected as the painting of the year.
10. Order and bring a cake to the last meeting of the year.
11. Determine dates for the following year and secure a meeting place (see #4)